

# Stoneybrook Landing HOA, Inc. dba The Sanctuary at Venice

## Owner Communication Authorization & Information Update Form

c/o Pinnacle Community Association Management

3307 Clark Road, Suite 201

Sarasota, FL 34231



**Property Ownership** - per Deed:

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**Owners Name(s)** – for communication purposes:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

**The Sanctuary Address** (with unit # if applicable): \_\_\_\_\_

Alternate / Mailing address (if applicable): \_\_\_\_\_

Do you live at The Sanctuary full time?     Yes                       No

Where should mail be sent?                       The Sanctuary                       Alternate

***\*Please contact the Pinnacle office if you are a seasonal resident to ensure we have the correct mailing address on file while you are away\****

Email address(s) (please indicate for whom):

Name: \_\_\_\_\_ Email address: \_\_\_\_\_

Name: \_\_\_\_\_ Email address: \_\_\_\_\_

Telephone number(s) for your file (please indicate for whom):

Name: \_\_\_\_\_ Number: \_\_\_\_\_

Name: \_\_\_\_\_ Number: \_\_\_\_\_

Emergency Contact(s) – Please provide name & telephone, as applicable:

Name: \_\_\_\_\_ Email address: \_\_\_\_\_

Name: \_\_\_\_\_ Email address: \_\_\_\_\_

***I/We give permission for the use of my email address for all communication on association matters:***

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*\* In order to *continue* receiving important communication by email, Florida State Statute requires that owner's consent in writing to receive email communication concerning the Association (e.g., notice of board meetings). Thus, in order to expedite your receipt of all information concerning the Association, we ask you consent to receiving all such information by email by completing, signing and sending this form to the Association's mailing address at the bottom of this Resident Communication Form. \*\*\*\***

Please email the completed form to [frontdesk@pinnaclecam.com](mailto:frontdesk@pinnaclecam.com) or drop it at our office.